

ELIAS MOTSOALEDI LOCAL MUNICIPALITY



2023/2024 first quarter performance report

FIRST QUARTER PERFORMANCE REPORT

1. Introduction

The Service Delivery and Budget Implementation Plan provides the basis for measuring performance in service delivery against the end of the year targets and implementing the budget. In addition, the SDBIP creates a line of accountability from senior management to all employees. The SDBIP convert the needs of communities into measurable performance measures, indicators and targets.

The SDBIP explicitly defines lines of accountability and responsibility. The Municipal Performance targets are monitored on quarterly basis and as envisaged in the SDBIP are then cascaded to individual managers and will form the basis of the quarterly performance coaching sessions.

2. Executive Summary

The table below represents the institutional performance for first quarter **per department**:

Key Performance Area	departments	Total 1st quarter target	Achieved KPIs	Not achieved KPIs	Total Percentage achieved %
1	Development planning	14	8	6	57%
2	Corporate services	11	7	4	64%
3	Municipal Manager's office	11	9	2	82%
4	Budget and Treasury	7	6	1	86%
5	Community services	10	8	2	80%
6	Infrastructure	20	18	2	90%
	TOTAL	73	56	17	77%

The table below represents the institutional performance for first quarter **per Key Performance Area**:

Key Performance Area Number	Key Performance Area	Total 1st quarter target	Achieved KPIs	Not achieved KPIs	Total Percentage achieved %
1	Spatial Rationale	5	1	4	20%
2	Institutional Development & Transformation	10	9	1	90%
3	Local Economic Development	5	4	1	80%
4	Basic Service Delivery	19	17	2	89%
5	Financial Management & Viability	7	5	2	71%
6	Good Governance & Public Participation	11	7	4	64%
	Total	57	43	14	75%

FIRST QUARTER PERFORMANCE REPORT

1. Introduction

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The SDBIP explicitly defines lines of accountability and responsibility. The Municipal Performance targets are monitored on quarterly basis and as envisaged in the SDBIP are then cascaded to individual managers and will form the basis of the quarterly performance coaching sessions.

2. Executive Summary

The table below represents the institutional performance for First Quarter per department:

Key Performance Area	departments	Total quarter target ^{1st}	Achieved KPIs	Not achieved KPIs	Total Percentage achieved %
1	Development planning	17	11	6	64%
2	Corporate services	19	17	2	89%
3	Municipal Managers' office	13	10	3	77%
4	Budget and Treasury	10	7	3	70%
5	Community services	20	19	1	95%
6	Infrastructure	29	15	14	52%
TOTAL		108	79	29	73%

The table below represents the institutional performance for First quarter per Key Performance Area:

Key Performance Area Number	Key Performance Area	Total quarter target ^{1st}	Achieved KPIs	Not achieved KPIs	Total Percentage achieved %
1	Spatial Rationale	8	5	3	63%
2	Institutional Development & Transformation	9	9	0	100%
3	Local Economic Development	6	4	2	67%
4	Basic Service Delivery	42	28	14	67%
5	Financial Management & Viability	10	8	2	80%
6	Good Governance & Public Participation	18	14	4	78%
Total		93	68	25	73%

DEVELOPMENT PLANNING
KPA 1: SPATIAL DEVELOPMENT ANALYSIS AND RATIONALE

Strategic objectives: To promote integrated human settlements

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024				Evidence	Achieved / Not Achieved	
					1st Qrt Target	Actual performance	Variance	Reason for variance			Measures to improve performance / Remedial action
Land Use Management	Number of sites to be demarcated at Dikgalapeng	750 000	0	New	Advertisement of service provider by 30 September 2023	Specifications developed		No Quorum by specifications committee	to confirm availability with members day before the meeting	Copy of advertisement	Not achieved
Site boundaries	Number of Sites boundary identification at Groblersdal extension 45 (Game Farm)	500 000	0	New	Advertisement of service provider by 30 September 2023	Specifications developed		No Quorum by specifications committee	to confirm availability with members day before the meeting	Copy of advertisement	Not achieved
Site boundaries	Number of Sites boundary identification at Groblersdal extension 52 (Industrial)	350 000	0	new	Advertisement of service provider by 30 September 2023	Specifications developed		No Quorum by specifications committee	to confirm availability with members day before the meeting	Copy of advertisement	Not achieved
General plan	Number of Amendment general plan to be developed for Roosenekaal extension 2	676 549	0	new	Advertisement of service provider by 30 September 2023	Specifications developed		No Quorum by specifications committee	to confirm availability with members day before the meeting	Copy of advertisement	Not achieved
Compliance with National building regulations	% of inspections conducted on building construction with an approved plan to ensure compliance with Sec 6 (c) and 17 (b) of National Building Regulations and Building Standards Act	n/a	n/a	100%	100% of inspections conducted on building construction with an approved plan to ensure compliance with Sec 6 (c) and 17 (b) of National Building Regulations and Building Standards Act by 30 September 2023	100% of inspections conducted on building construction with an approved plan to ensure compliance with Sec 6 (c) and 17 (b) of National Building Regulations and Building Standards Act	none	none	none	Inspection report	Achieved

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024			Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance	

KPA 2 : INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objectives : To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024			Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance	
Performance management	Number of performance assessment meetings with contracted service provider's held	n/a	n/a	New	3	0	3	Not achieved
					performance assessment meetings with contracted service provider's held by 30 September 2023	performance assessment meetings with contracted service provider's held by 30 September 2023	no service providers appointed to date due to lack of quorum by specification committee	Minutes and attendance register
							awaiting specification committee to take place	

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic objectives: To promote conducive environment for economic growth and development

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024			Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance	
EPWP/CWP	Number of work opportunities created through public employment programme (EPWP) (GKPI)	EPWP grant	0	71	120	120	none	Achieved
					jobs opportunities provided through EPWP grant by 30 September 2023 (GKPI)	jobs opportunities provided through EPWP grant (GKPI)	none	List of approved appointees
CWP	Number of work opportunities created through public employment programme (CWP) (GKPI)	CWP grant	0	new	1100	1098	2	Not achieved
					jobs opportunities provided through CWP grant by 30 September 2023 (GKPI)	jobs opportunities provided through CWP grant	employees past on	List of approved appointees
Businesses	Number of formal Business licence audit conducted in terms of Limpopo registration Act 05 of 2003	n/a	n/a	New	3	3	none	Achieved
					formal Business licence audit conducted in terms of Limpopo registration Act 05 of 2003 by 30 September 2023	formal Business licence audit conducted in terms of Limpopo registration Act 05 of 2003	none	Business licence Audit reports
							to fill the vacant post next quarter	

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024			Achieved / Not Achieved	
					1st Qrt Target	Actual performance	Variance		
Businesses:	Number of SMME's and Co-operatives capacity building workshops / Training held [LED Training]	52 654		12	3 SMME's and Co-operatives capacity building workshops / Training held by 30 September 2023 [LED Training]	3 SMME's and Co-operatives capacity building workshops / Training held [LED Training]	none	Reports and attendance registers	Achieved
							none	Measures to improve performance / Remedial action	none

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT
Strategic Objectives : To improve sound and municipal financial management

Programme	Key Performance Indicator	Original Budget R000's 2023/24	Expenditure	Audited Baseline 2021/22	2023/2024			Achieved / Not Achieved	
					1st Qrt Target	Actual performance	Variance		
SCM	Number of SCM deviation reports submitted to municipal manager (reduction of number of deviations)	n/a	n/a	0	0 SCM deviation reports submitted to municipal manager (reduction of number of deviations by 30 September 2023)	0 SCM deviation reports submitted to municipal manager (reduction of number of deviations by 30 September 2023)	none	Signed deviation report	Achieved
							none	Measures to improve performance / Remedial action	none

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
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Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024			Achieved / Not Achieved	
					1st Qrt Target	Actual performance	Variance		
Audit	Obtain an Unqualified Auditor General opinion for the 2022/2023 financial year	n/a	n/a	Unqualified Audit Opinion	n/a	n/a	n/a	n/a	n/a
Audit	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2024	n/a	n/a	76%	n/a	n/a	n/a	n/a	n/a
Audit	% Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	n/a	56%	100% of Internal Audit Findings resolved per quarter as per the Audit Plan (Total organisation)	100% of Internal Audit Findings resolved per quarter as per the Audit Plan	none	Internal audit action plan	achieved
							none	Measures to improve performance / Remedial action	none

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024				Reason for variance	Measures to improve performance / Remedial action	Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance					
Audit	% reduction of repeat audit findings (total organisation)	n/a	n/a	new	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (total organisation)	n/a	n/a	94%	25% execution of identified risk mitigation plan within prescribed timeframes per quarter (total organisation)	38% execution of identified risk mitigation plan within prescribed timeframes per quarter	13%	Overperformance in addressing Risk related matters	none	Quarterly Risk assessment reports	Achieved	
IDP	Approval of 2024/2025 IDP process plan	n/a	n/a	1	2024/2025 IDP process plan approved by council by August 2023	2024/2025 IDP process plan approved by council by August 2023	none	none	none	IDP process plan and council resolution	Achieved	
IDP	Approval of 2024/2025 IDP	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION
 Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration
 2023/2024

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure 2021/2022	Audited Baseline 2021/2022	1st Qrt Target	Actual performance	Variance	Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
employment equity	Number of Employment Equity Plan reviewed	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	% reviewal of Employment equity committee	n/a	n/a	New	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Number of employment equity report submitted to DOL by 15 January 2024	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Submission of return of earnings (ROE)	OPEX	n/a	New	n/a	n/a	n/a	n/a	n/a	n/a	n/a
ICT	turnaround time in placing documents and information on municipal website	n/a	n/a	5 days	maximum of 5 (five) working days from the date submitted to ICT by 30 June 2024	maximum of 5 (five) working days from the date submitted to ICT by 30 June 2024	maximum of 5 (five) working days from the date submitted to ICT by 30 June 2024	none	none	Website register	Achieved
Performance assessment	Number of performance assessment meetings with contracted service provider's held	n/a	n/a	New	3 performance assessment meetings with contracted service provider's held by 30 September 2023	3 performance assessment meetings with contracted service provider's held by 30 September 2023	none	none	none	Minutes and attendance register	Achieved

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/2022	2023/2024			Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance				

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives : To enhance good governance and public participation

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/2022	2023/2024			Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
					1st Qrt target	Actual performance	Variance				
MPAC programme	Number of MPAC quarterly reports submitted to council	n/a	n/a	3	1 MPAC quarterly reports submitted to council by 30 September 2023	3	2 additional MPAC quarterly reports submitted to council by 30 September 2023	the committee had to submit UJF report 2021/22 due, MPAC annual reports and of projects visit conducted	none	Council resolution	Achieved
Mayoral Campaigns (event promotions)	Number of Mayoral outreach projects initiated	735 681	0	1	1 Mayoral outreach programmes initiated by 30 September 2023	0	1 Mayoral outreach programmes initiated by 30 September 2023	The Municipality received threats of disruption of the event by members of community	To re-schedule the outreach to another date in the next quarter	Report and Attendance register	Not achieved
Speakers outreach (event promotions)	Number of Speakers outreach projects initiated	1 934 055	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Ward committee	Number of ward reports submitted to council	n/a	n/a	2	1 ward committee reports submitted to council by 30 September 2023	1	0	none	none	Council resolution	Achieved
Ward committee	% of wards that have held at least one councillor convened community meeting	n/a	n/a	New	100% of wards that have held at least one councillor convened community meeting by 30 September 2023	94% of wards that have held at least one councillor convened community meeting	6% 6% of wards that have held at least one councillor convened community meeting	there was a risk for disrupting councillors meetings due to lack of regravelling of access roads	implementation of regravelling programme as scheduled per wards	Reports and Attendance register	Not achieved
Bursaries	Number of External Mayoral Bursaries Awarded	n/a	n/a	new	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Communications	% Reviewal of communication strategy	n/a	n/a	New	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/2022	2023/2024			Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance				
Council support	Number of Council portfolio committees meetings held	n/a	n/a	New	18 Council portfolio committee meetings by 30 September 2023	2 Council portfolio committee meetings were not held	There was a confusion regarding executive support section 79 meetings that had to be held instead of section 80	to ensure that the meeting are properly convened in the second quarter to avoid confusion	Minutes and Attendance register	Not achieved	
Audit	Obtain an Unqualified Auditor General opinion for the 2022/2023 financial year	n/a	n/a	Unqualified Audit Opinion	n/a	n/a	n/a	n/a	n/a	n/a	
Audit	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2024	n/a	n/a	76%	n/a	n/a	n/a	n/a	n/a	n/a	
Audit	% of Internal Audit Findings resolved per quarter as per the Audit Plan	n/a	n/a	New	100% of Internal Audit Findings resolved per quarter as per the Audit Plan	lack of space to expand Records department	none	none	Internal audit action plan	Not achieved	
Audit	% Reduction of repeat audit findings (total organization)	n/a	n/a	New	n/a	n/a	n/a	n/a	n/a	n/a	
Risk management	% execution of identified risk mitigation plans within prescribed timeframes (total organisation)	n/a	n/a	94%	25% execution of identified risk mitigation plan within prescribed timeframes per quarter (total organisation)	7% execution of identified risk mitigation plan within prescribed timeframes per quarter (total organisation)	Overperformance in address Risk related matters	none	Quarterly Risk assessment reports	Achieved	

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure 2021/2022	2023/2024			Reason for variance	Evidence	Achieved / Not Achieved
				1st Qrt Target	Actual performance	Variance			

CAPITAL PROJECTS

ward no	Project	key performance indicator	Original Budget R 000's 2023/2024	Audited Expenditure 2021/22	Audited Baseline 2021/22	1st Qrt Target	Actual performance	Variance	Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
n/a	Computer Equipment (servers Laptops Desktops Switches Printers)	% expenditure on computer equipment (servers Laptops Desktops Switches Printers)	700 000	R639 500,00	99.31%	10% minimum expenditure on computer equipment (servers Laptops Desktops Switches Printers) by 30 September 2023	77% minimum expenditure on computer equipment (servers Laptops Desktops Switches Printers)	67%	bulk purchase of laptops	none	Expenditure report /Screen shot	Achieved
n/a	Furniture and office equipment	expenditure on furniture and office equipment	300 000	n/a	New	n/a	n/a	n/a	n/a	n/a	n/a	n/a

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives : To improve sound and municipal financial management

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure 2021/22	2023/2024			Reason for variance	Evidence	Achieved / Not Achieved
				1st Qrt Target	Actual performance	Variance			
SCM	Number of SCM deviation reports submitted to municipal manager (reduction of number of deviations)	n/a	0	Maximum of 1 SCM deviation reports submitted to municipal manager (reduction of number of deviations by 30 September 2023)	0	SCM deviation reports submitted to municipal manager (reduction of number of deviations by 30 September 2023)	none	Signed deviation report	Achieved

KPA 2 : INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION
 Strategic Objectives : To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024			Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance				
Performance Management	% of KPIs and projects attaining organisational targets (total organisation)	n/a	n/a	80%	50% of KPI and projects attaining organizational targets by 30 September 2023	75% of KPI and projects attaining organizational targets	25%	overachievement of first quarter targets	none	performance report	achieved
	number of final SDBIP approved by Mayor within 28 days after approval of IDP/Budget	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Number of performance assessment meetings with contracted service provider's held	n/a	n/a	New	3 performance assessment meetings with contracted service provider's held by 30 September 2023	5 performance assessment meetings with contracted service provider's held	2	three divisions has service providers and they must assess service providers on monthly basis which exceed the quarterly target	to adjust the targets during SDBIP revision	Minutes and attendance register	Achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives : To improve sound and municipal financial management

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/24			Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance				
Expenditure	% spend of the Total Operational Budget excluding non-cash items	Opex	Opex	100.06%	25% spend of the total operational budget excluding non-cash items by 30 September 2023	23% spend of the total operational budget excluding non-cash items	2%	No payments were made on finance cost relating to finance lease obligation as there were disputed invoices	Several meetings were held with the service provider and the matter is currently resolved	Budget report	Not achieved

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024					Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance	Reason for variance	Measures to improve performance / remedial action		
Expenditure	Remuneration (Employee Related Costs and Councilors Remuneration) as % of Total Operating Expenditure per quarter	Opex	Opex	35.29%	25% to 40% Remuneration (Employee Related Costs and Councilors Remuneration) as % of Total Operating Expenditure per quarter	37% Remuneration (Employee Related Costs and Councilors Remuneration) as % of Total Operating Expenditure per quarter	0	none	none	Budget report	Achieved
SCM	Number of SCM deviation reports submitted to municipal manager (reduction of number of deviations)	n/a	n/a	0	1 SCM deviation reports submitted to municipal manager (reduction of number of deviations by 30 September 2023)	0 SCM deviation reports submitted to municipal manager (reduction of number of deviations)	none	none	none	Signed deviation report	Achieved

KPA 6 : GOOD GOVERNANCE AND PUBLIC PARTICIPATION
Strategic Objectives : To enhance good governance and public participation

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/24					Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance	Reason for variance	Measures to improve performance / remedial action		
Good Governance and Oversight	Final audited (2022/2023) consolidated Annual Report submitted to Council Submission of 2022/2023 annual Oversight Report to council	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a
	Obtain an Unqualified Auditor General opinion for the 2022/2023 financial year	n/a	n/a	Unqualified Audit Opinion	n/a	n/a	n/a	n/a	n/a	n/a	n/a

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Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024						Achieved / Not Achieved	
					1st Qrt Target	Actual performance	Variance	Reason for variance	Measures to improve performance / remedial action	Evidence		
Audit	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2024 (Total organization)	n/a	n/a	76%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Audit	% Internal Audit Findings resolved per quarter as per the Audit Plan (total organisation)	n/a	n/a	56%	100% of Internal Audit Findings resolved per quarter as per the Audit Plan (Total organisation)	0% of Internal Audit Findings resolved per quarter as per the Audit Plan (Total organisation)	100%	lack of budget to address the findings	To request budget to resolve the findings as per the audit plan	Internal audit action plan	Not achieved	
Audit	% Reduction of repeat audit findings (total organisation)	n/a	n/a	New	n/a	n/a	n/a	n/a	n/a	n/a	n/a	
Risk Management	Number of security risk assessment conducted	n/a	n/a	4	1 security risk assessment conducted by 30 September 2023	1 security risk assessment conducted	none	none	none	Security assessment report	Achieved	
	number of project risk assessments conducted	n/a	n/a	4	1 project risk assessments conducted by 30 September 2023	1 project risk assessments conducted	none	none	none	Project Risk assessment reports	Achieved	

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024					Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance	Reason for variance	Measures to improve performance / remedial action		
Declaration of financial interest	% of councillors who have declared their financial interest	n/a	n/a	New	50% of councillors who have declared their financial interest by 30 September 2023	52% (32/61x100) of councillors who have declared their financial interest	2%	none	none	Financial interest declaration register	Achieved
Declaration of financial interest	Number of administrative staff who have declared their financial interest	n/a	n/a	New	50 administrative staff declared their financial interest by 30 September 2023	73 administrative staff declared their financial interest	23	23 extra forms were completed and submitted	none	Financial interest declaration register	Achieved
Risk Management	% execution of identified risk mitigation plans within prescribed timeframes per quarter (Total organisation)	n/a	n/a	94%	25% execution of identified risk mitigation plan within prescribed timeframes per quarter (total organisation)	31% execution of identified risk mitigation plan within prescribed timeframes per quarter (total organisation)	6	Overperformance in addressing Risk related matters	none	Quarterly Risk assessment reports	Achieved

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION
 Strategic Objectives: To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	key performance indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/24			Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance			
Performance assessment	Number of performance assessment meetings with contracted service provider's held	n/a	n/a	New	3 performance assessment meetings with contracted service provider's held by 30 September 2023	3 performance assessment meetings with contracted service provider's held by 30 September 2023	none	none	Minutes and attendance register	Achieved
Municipal Infrastructure Grants(MIG)	Number of MIG reports submitted to COGHSTA	n/a	n/a	12	3 MIG reports submitted to Coghsta by 30 September 2023	3 MIG reports submitted to Coghsta by 30 September 2023	none	none	Proof of submission	Achieved
Integrated National Energy Plan (INEP)	Number of INEP reports submitted to Department of Energy	n/a	n/a	12	3 INEP reports submitted to department of energy by 30 September 2023	3 INEP reports submitted to department of energy by 30 September 2023	none	none	Proof of submission	Achieved

KPA 3: LOCAL ECONOMIC DEVELOPMENT

Strategic objectives: To promote conducive environment for economic growth and development

Programme	Key Performance Indicator	Original Budget R 00's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024				Evidence	Achieved / Not Achieved	
					1st Qrt Target	Actual performance	Variance	Reason for variance			Measures to improve
EPWP	Number of job opportunities created through infrastructure projects (GKPI)	MIG/ INEP/ EMLM	n/a	244	90 jobs opportunities provided through Infrastructure projects by 30 September 2023 (GKPI)	128 jobs opportunities provided through Infrastructure projects by 30 September 2023 (GKPI)	38	none	none	List of appointees	Achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives : To improve sound and sustainable municipal financial management

Programme	key performance indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/24				Evidence	Achieved / Not Achieved	
					1st Qrt Target	Actual performance	Variance	Reason for variance			Measures to improve performance / remedial action
Project Management	% spending on MIG funding	MIG	R 6 388 835,51	100%	10% spending on MIG funding by the 30 September 2023	10% spending on MIG funding by the 30 September 2023	none	none	none	MIG monthly report	Achieved
Electricity	% spending on INEP funding	INEP	R 1 616 628,08	75%	25% spending on INEP funding by 30 September 2023	11% spending on INEP funding	Low INEP expenditure mark	Delays in the approval of designs by Eskom	Approval of designs achieved mid September 2023	INEP monthly report	Not achieved
SCM	Number of SCM deviation reports submitted to municipal manager (reduction of number of deviations)	n/a	n/a	0	Maximum of 1 SCM deviation reports submitted to municipal manager (reduction of number of deviations by 30 September 2023)	0 SCM deviation reports submitted to municipal manager (reduction of number of deviations)	none	none	none	Signed deviation report	Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives : To enhance good governance and public participation

Programme	key performance indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/24			Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance				
Audit	Obtain an Unqualified Auditor General opinion for the 2022/2023 financial year	n/a	n/a	Unqualified Audit Opinion	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Audit	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2024 (Total organization)	n/a	n/a	76%	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Audit	% of Internal Audit Findings resolved per quarter as per the Audit Plan (Total organisation)	n/a	n/a	new	100% of Internal Audit Findings resolved per quarter as per the Audit Plan	100% of Internal Audit Findings resolved per quarter as per the Audit Plan	none	none	Internal audit action plan	Achieved	
Audit	% Reduction of repeat audit findings (total organization)	n/a	n/a	new	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter	n/a	n/a	94%	25% execution of identified risk mitigation plan within prescribed timeframes per quarter	50% execution of identified risk mitigation plan within prescribed timeframes per quarter	25%	25% more risk identified were addressed	none	Quarterly Risk assessment reports	Achieved

CAPITAL PROJECTS

KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic objective: To provide for basic services delivery and sustainable infrastructural development

Ward No.	Project	key performance indicator	Original Budget R 000's 2022/23	Expenditure	Audited Baseline 2021/22	1st Qtr Target	Actual performance	Variance	Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
11-1	Air conditioners	% expenditure on Air conditioners	200 000	R -	50%	n/a	n/a	n/a	n/a	n/a	n/a	n/a
11-1	Electrification of Phomola	Number of stands reticulated with electrical infrastructure at Phomola	2 000 000	R 536 206,53	New	Appointment of the contractor, site handover and site establishment by 30 September 2023	Contractor appointed by 30 September 2023	none	none	none	Appointment letter	Achieved
11-3	Electrification of Viakfontein	Number of stands reticulated with electrical infrastructure at Viakfontein	1 000 000	R 61 359,06	New	Appointment of the contractor, site handover and site establishment by 30 September 2023	Project at tender stage to procure Contractor	Late project commencement	Delays in approval of Design by Eskom	Approval of designs achieved mid September 2023	Appointment letter	Achieved
11-3	Electrification of Phooko	Number of stands reticulated with electrical infrastructure at Phooko	1 400 000	R -	New	Appointment of the contractor, site handover and site establishment by 30 September 2023	Project at tender stage to procure Engineer	Late project commencement	Inadequate Eskom capacity	Consent given to Eskom to procure Voltage Regulator to augment network capacity	Appointment letter	Achieved
11-4	Electrification of Masakaneng	Number of stands reticulated with electrical infrastructure at Masakaneng	8 000 000	R -	0	Appointment of the contractor, site handover and site establishment by 30 September 2023	contractor appointed	none	none	none	Appointment letter	Achieved
11-1	Electrification of Moletema High View	Number of stands reticulated with electrical infrastructure at Moletema High view	2 000 000	R 423 386,05	New	Appointment of the contractor, site handover and site establishment by 30 September 2023	Project at tender stage to procure Contractor	Late project commencement	Delays in approval of Design by Eskom	Approval of designs achieved mid September 2023	Appointment letter	Achieved

Ward No.	Project	Key performance indicator	Original Budget R 000's 2022/23	Expenditure	Audited Baseline 2021/22	1st Qtr Target	Actual performance	Variance	Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
18	Electrification of Magukubjane	Designs of stands to be reticulated with electrical infrastructure at Magukubjane	400 000	R 280 939,73	New	Advertising and appointment of the contractor by 30 September 2023	Project at tender stage to procure Contractor	Late project commencement	Delays in approval of Design by Eskom	Approval of designs achieved mid September 2023	Advert & appointment letter	Achieved
19	Upgrading of Mokumong access road to Maratheng taxi rank	Upgrading of Mokumong access road to Maratheng taxi rank	22 500 000	R -	New	Advertising and appointment of the contractor by 30 September 2023	Contractor appointed	none	none	none	Advert & appointment letter	Achieved
8	Upgrading of Maiaeneng A Nivane Access Road	Upgrading of Maiaeneng A Nivane Access Road	10 000 000	R 1, 750, 447.50	New	Advertising and appointment of the contractor by 30 September 2023	Contractor appointed	none	none	none	Advert & appointment letter	Achieved
16	Upgrading of Maraganeng internal Access Road	Upgrading of Maraganeng internal Access Road	12 275 600	R 1, 885 740,96	New	Advertising and appointment of the contractor by 30 September 2023	Contractor appointed	none	none	none	Advert & appointment letter	Achieved
13	Groblerdsdal storm water	Designs for upgrading of Groblersdal storm water	800 000	R 0.00	New	Advertising and appointment of the consultant by 30 September 2023	Project held in abeyance	Late project commencement	Funds to be reprioritized to cater Upgrading of Tafelkop Stadium Access Road	Project to be re-instated in third quarter	Advert & appointment letter	n/a
3	Upgrading of Kgobokwane - Kgaphamadi Road	Upgrading of Kgobokwane Kgaphamadi Road	20 580 400	R 2, 752 647,05	New	Advertising and appointment of the contractor by 30 September 2023	Project is on the tender stage	Late submission of designs by Engineers	Delay in issuing advertisement due to late submission of designs by Engineers	SCM to short-circuit procurement process for Contractor	Advert & appointment letter	Not achieved
n/a	Machinery and equipment	% expenditure on machinery and equipment	100 000	R29 000	100%	25% expenditure on machinery and equipment by 30 September 2023	29% expenditure on machinery and equipment by 30 September 2023	4%	none	none	Progress report expenditure	Achieved

KPA 2 : INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objectives : To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	Key Performance Indicator	Original Budget R000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024			Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance		
Performance management	Number of performance assessment meetings with contracted service provider's held	n/a	n/a	New	3 performance assessment meetings with contracted service provider's held by 30 September 2023	3 performance assessment meetings with contracted service provider's held	none	Minutes and attendance register	Achieved

KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	Key Performance Indicator	Original Budget R000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/24			Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance		
Waste management	waste removal in Groblersdal Hlogotlou Roosenekaal Molelema	n/a	n/a	waste removal in Groblersdal Hlogotlou Roosenekaal Molelema	waste removal in 24x Groblersdal 24x Hlogotlou 24x Roosenekaal 12x Molelema by 30 September 2023	25 x Hlogotlou, 24 x Groblersdal 13 x Molelema, 29 x Roosenekaal	service in Groblersdal is done by service provider	**Waste removal reports *Copy of Logbook	Achieved
Education and Libraries	Number of initiatives held to promote library facilities	n/a	n/a	4	1 initiatives held to promote library facilities by 30 September 2023	1 initiatives held to promote library facilities	none	Minutes and attendance register	Achieved
Disaster management	Number of disaster awareness campaigns conducted	Opex	Opex	4	1 disaster awareness campaigns conducted by 30 September 2023	1 disaster awareness campaigns conducted	none	Attendance register and reports	Achieved
Disaster management	Turnaround time of attending disaster cases reported	Opex	Opex	New	48 hours Turnaround time of attending disaster cases reported by 30 September 2023	48 hours Turnaround time of attending disaster cases reported	none	completed assessment form	Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives : To enhance good governance and public participation

Programme	Key Performance Indicator	Original Budget R000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/24				Evidence	Achieved / Not Achieved	
					1st Qrt Target	Actual performance	Variance	Reason for variance			Measures to improve performance / remedial action
Programme	Key Performance Indicator	Original Budget R000's 2023/2024	Expenditure	Audited Baseline 2021/22	1st Qrt Target	Actual performance	Variance	Reason for variance	Measures to improve performance / remedial action	Evidence	Achieved / Not Achieved
Audit	Obtain an Unqualified Auditor General opinion for the 2022/2023 financial year	n/a	n/a	Unqualified Audit Opinion	n/a	n/a	n/a	n/a	n/a	n/a	n/a
audit	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2024 (Total organization)	n/a	n/a	76%	n/a	n/a	n/a	n/a	n/a	n/a	n/a
audit	% of Internal Audit Findings resolved per quarter as per the Audit Plan (Total organisation)	n/a	n/a	New	100% of Internal Audit Findings resolved per quarter as per the Audit Plan	50% of Internal Audit Findings resolved per quarter as per the Audit Plan	50%	Budgetary constraints	To request budget to resolve the findings as per the audit plan	Internal audit action plan	Not achieved
audit	% Reduction of repeat audit findings (total organization)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

2023/24										
Programme	Key Performance Indicator	Original Budget R000's 2023/2024	Expenditure	Audited Baseline 2021/22	1st Qrt Target	Actual performance	Variance	Reason for variance	Measures to improve performance/ remedial action	Achieved / Not Achieved
Risk management	% execution of identified risk management plan within prescribed timeframes per quarter	n/a	n/a	94%	25% execution of identified risk mitigation plan within prescribed timeframes per quarter (total organisation)	26% execution of identified risk mitigation plan within prescribed timeframes per quarter	1%	none	none	Quarterly Risk assessment reports Achieved

CAPITAL PROJECTS

ward no	Project	Key performance indicator	Original Budget R000's 2023/2024	Expenditure	Audited Baseline 2021/22	1st Qrt Target	Actual performance	Variance	Reason for variance	Measures to improve performance/ remedial action	Achieved / Not Achieved
n/a	Professional industrial brush cutters	Number of industrial brush cutters to be procured	100 000	96 753,23	New	Advertisement and appointment of service provider by 30 September 2023	⁷ industrial brush cutters to be procured	none	none	none	Copy of advert and appointment letter Achieved
13	Fencing of Roosenekaal landfill site	Fencing of Roosenekaal landfill site	1 000 000	0,00	New	Development of terms of reference by 30 September 2023+G10	none	none	Findings from LEDET that the municipality must comply with LEDET recommendations	Engagement with CoGHSTAb ensure compliance with LEDET recommendations	Not achieved
n/a	Office furniture	% expenditure on furniture	800 000	n/a	New	n/a	n/a	n/a	n/a	n/a	n/a

Programme	Key Performance Indicator	Original Budget R000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/24				Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance	Reason for variance		

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives : To improve sound and municipal financial management

Program me	Key Performance Indicator	Original Budget R000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024				Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance	Reason for variance		
SCM	Number of SCM deviation reports submitted to municipa manager (reduction of number of deviations)	n/a	n/a	0	Maximum of 1 SCM deviation reports submitted to municipal manager (reduction of number of deviations) by 30 September 2023	0 SCM deviation reports submitted to municipal manager (reduction of number of deviations)	none	none	Signed deviation report	Achieved

BUDGET AND TREASURY

KPA 2 : INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION

Strategic Objectives : To build capable, responsive, accountable, effective and efficient municipal institutions and administration

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024			Reason for variance	Evidence	Achieved / Not Achieved
					1st Qtr Target	Actual performance	Variance			
Performance management	Number of performance meetings with contracted service provider's held	n/a	n/a	New	3	12	9	undertargeted	Minutes and attendance register	Achieved

KPA 4: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Objectives: To provide for basic services delivery and sustainable infrastructural development

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024			Reason for variance	Evidence	Achieved / Not Achieved
					1st Qtr Target	Actual performance	Variance			
Indigents	% of registered indigents who receives free basic electricity (GKPI)	229 317		25%	10%	19%	9%	High rate of configuration of newly registered indigents	Indigent register and Eskom beneficiary list	Achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Objectives: To improve sound and municipal financial management

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024			Reason for variance	Evidence	Achieved / Not Achieved
					1st Qtr Target	Actual performance	Variance			
SCM	Number of SCM deviation reports submitted to municipal manager (reduction of number deviations)	n/a	n/a	0%	Maximum of 1 SCM deviation reports submitted to municipal manager (reduction of number of deviations by 30 September 2023)	0	0	none	Signed deviation report	Achieved
Revenue	% outstanding consumer debtors on billed revenue (GKPI)	n/a	n/a	19%	15%	8%	7%	Improved revenue collection	Billing and payment report	Achieved

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024				Evidence	Achieved / Not Achieved
					1st Qrt Target	Actual performance	Variance	Reason for variance		
Budget	Number of MTREF Budget submitted to Council 30 days before the start of the new financial year	n/a	n/a	1%	n/a	n/a	n/a	n/a	n/a	n/a
Financial management	Cost coverage ratio (GKPI)	n/a	n/a	0.4 months	1 to 3 months Cost coverage ratio by 30 September 2023	0	none	none	Section 52 report	Achieved
AFS	Number of Audited Annual Financial Statements (AFS) submitted to council	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a
Assets	Number of assets verifications conducted	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a


KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic objectives : To enhance good governance and public participation

Programme	Key Performance Indicator	Original Budget R000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/24				Evidence	Achieved / Not Achieved
					1st Qrt target	Actual performance	Variance	Reason for variance		
Audit	Obtain an Unqualified Auditor General opinion for the 2022/2023 financial year	n/a	n/a	Unqualified Audit Opinion	n/a	n/a	n/a	n/a	n/a	n/a
	% of Auditor General matters resolved as per the approved audit action plan by 30 June 2024 (Total organization)	n/a	n/a	76%	n/a	n/a	n/a	n/a	n/a	n/a
Audit	% of Internal Audit Findings resolved per Audit Plan (Total organisation)	n/a	n/a	New	100% of Internal Audit Findings resolved per quarter as per the Audit Plan	78%	Poor implementation of Internal Audit Action plan	Hold monthly meetings dedicated for tracking progress on implementation of issues raised by Internal Audit	Internal audit action plan	Not Achieved

Programme	Key Performance Indicator	Original Budget R 000's 2023/2024	Expenditure	Audited Baseline 2021/22	2023/2024				Evidence	Achieved / Not Achieved	
					1st Qrt Target	Actual performance	Variance	Reason for variance			Measures to improve performance / remedial action
Audit	% Reduction of repeat audit findings (total organization)	n/a	n/a	New	n/a	n/a	n/a	n/a	n/a	n/a	
Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter	n/a	n/a	94%	25% execution of identified risk mitigation plan within prescribed timeframes per quarter	34% execution of identified risk mitigation plan within prescribed timeframes per quarter	9%	Overperformance in addressing Risk related matters	none	Quarterly Risk assessment reports	Achieved


 MUNICIPAL MANAGER
 M.W. MOHLALA


 DATE _____

